COVID-19 Coordinator In country	Medical Coordination Unit (MCU)  Geneva, WHO HQ	SAOC/ WFP Joint Aviation Team
COVID-19 Coordinator  ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑ ☑		
Prepares for Patient Departure:  ☑ Inform local authorities of pending evacuation and airport access ☑ Confirm that travel documents are in order or requests alternate travel document and clearance from authorities ☑ Ensure the ambulance services patient transportation to airport ☑ Check if there are escorts, ensure that travel documents are in order ☑ Obtain letter of guarantee for releasing and receiving hospitals		
Validates Patient Information with MCU  ☑ Ensure that TMP provides the medical summary/ report to MCU & medical escort teams  ☑ Travel documents of patient + escorts  ☑ Letters of Guarantees, medical insurance information  ☑ Check on accommodations for escorts/ family		
✓ Notify medical provider, discharging hospital & ambulance services		